

Rochelle Park Board of Education
Executive 6:00 PM Regular Meeting 7:00 P.M.
September 29, 2020

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mr. Adib Abboud		
Ms. Christina Holz		
Mrs. Teresa Judge-Cravello		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mr. Matt Trawinski, President		

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rex Leka, Building and Grounds Supervisor
- Dr. Steven Lahullier, Director of Technology
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

IV. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the District website, at least 48 hours prior to the time of this meeting and in accordance with Chapter 231, P.L. 1975 in accordance with Chapter 231, P.L. 1975”

V. Executive Session (if needed)

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel and contractual matters.

Motion_____ Second_____ time_____

Motion_____ Second_____ time_____

VI. Reports

- A. Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. Board Committees, as needed:

- (Curriculum, Finance, Facilities, Personnel, Policy)
G. Board Liaison:
(NJSBA/BCASA, Joint Boards, Municipality)

VII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

VIII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R10

R1. Approval of Minutes

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent approves the minutes of the following meetings.

August 18, 2019 Special & Executive
August 25, 2019 Regular & Executive
September 1, 2020, Special & Executive

R2. Statement of Assurance

RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2020-2021 school year, to the New Jersey Department of Education.

R3. Policies

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policy.

- a) P3421.13 Postnatal Accommodations (new)
- b) P4421.13 Postnatal Accommodations (new)
- c) R1581 Domestic Violence (new)

R4. Procedure Books

RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the School Districts Google Chromebook Guidelines, Procedures, and Information Handbook as well as the Parent/Guardian/Student Chromebook Agreement form, and Substitute Handbook.

R5. Professional Development Plan

RESOLVED: upon the recommendation of the Superintendent the Board of Education acknowledges that the District Professional Development Plan has been presented to the Board of Education for fiscal impact.

R6. Substitute Wages

RESOLVED: upon the recommendation of the Superintendent the Board of Education increases the substitute custodian rate of pay to \$17.00 per hour and the substitute teacher rate of pay to \$120.00 per day.

R7. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board approves a Central Auditory Processing Evaluation with Speech and Hearing Associates for student CST ID# 2002 at a cost of \$585.00.

R8. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board approves a Neurological Evaluation with Dr. Ladak for student CST ID# 2001 at a cost of \$650.00.

R9. Extended School Year

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the following Out of District Extended School tuition based on the student's IEP. * Tuition amounts have been updated upon receipt of contracts.

CST number	Placement	Tuition
CST1234	Cresskill Public School	\$4,619.00 *
CST3456	South Bergen Jointure Commission-Lodi	\$3,700.00
CST9801	Pascack Hills	\$1,715.00*
CST4567	New Bridges-Bergen County Special Services	\$7,800.00
CST7890	Washington South-Bergen County Special Services	\$7,800.00
CST0345	Windsor Learning Center	\$12,300.00*
CST0923	Windsor Learning Center	\$12,300.00*
CST0912	Essex Valley	\$9133.74
CST0145	Sage Day	\$3,600.00
CST8543	Phoenix Center	\$7,585.80
CST0456	Benway School	\$11,833.50
CST0567	Felician School	\$7,128.44

R10. Out of District Tuition

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the following Out of District tuition placements based on the student's IEP.

*Tuition amounts have been updated upon receipt of contracts.

Out of District Student Tuition 20-21

Student ID	Placement	Tuition
CST 1234	Cresskill Public School	\$58,872.00
CST 5678	River Edge BOE	\$65,964.00 *
CST 8901	Pascack Hills	\$35431.00*
CST 0789	River Edge BOE	\$65,964.00*
CST 4567	New Bridges-BCSS	\$82,620.00
CST 7890	Washington South-BCSS	\$64,980.00
CST 9012	Brownstone School-BCSS	\$62,640.00
CST 0678	Brownstone School-BCSS	\$62,640.00
CST 6780	Newmark High School	\$58,675.00*
CST 0123	Ridgefield Memorial High School	\$41,940.00
CST 0923	Windsor Learning Center	\$73,800.00*
CST 0345	Windsor Learning Center	\$73,800.00*
CST 0456	Benway School	\$72,578.80
CST 0912	Essex Valley	\$83,864.34
CST 0145	Sage Day	\$64,620.00
CST 8543	Phoenix Center	\$75,858.00

R1-R10

Motion_____ Second_____

Personnel Resolutions P1-P17

P1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taken during the summer of 2020 as follows:

Angel Baker	\$352.50
Stephanie Fernandes	\$1006.50
Steven Lahullier	\$2190.00
Suh Nam	\$284.00
Allison Sherry	\$1006.50

Alison Sparaga \$1006.50

P2. Crossovers

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following faculty crossover as of September 1, 2020

Amanda Bellagamba	BA to BA+15 Step 2
Kaitlin Gallagher	BA+30 to MA Step 5
Tara Mizzoni	BA to BA+30 Step 3
Suh Nam	MA to MA+15 Step 5

P3. Substitute List

RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2020-2021 school year at a rate of \$120.00 per day:

Olivia Greenwald

P4. Resignation /Retirement

RESOLVED: upon recommendation of the Superintendent that the Board of Education accept Samuel Ramirez's resignation letter dated August 31, 2020 for the purpose of retirement from the Rochelle Park School District effective November 1, 2020. We wish him much luck and happiness in his future endeavors.

P5. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA leave of Absence for employee # 65246845 from September 3, 2020 to September 11, 2020.

P6. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA & EFMLEA leave of Absence for employee # 68085968 from September 8, 2020 to November 30, 2020.

P7. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA & FMLA leave of absence and 45 accrued sick days for employee # 29231388 from October 1, 2020 to March 26, 2021.

P8. Leave of Absence

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the EPSLA & FMLA leave of absence, and 24.5 accrued sick days for employee # 63823272 from October 1, 2020 to February 23, 2021.

P9. LEAVE of Absence

RESOLVED: that the Board of Education does hereby approve the request of employee # 12350799 to go on EPSLA leave effective October 5, 2020 until October 19, 2020 at which time she will utilize sick & personal days until November 24, 2020, followed by 12 weeks of FMLA leave until February 24, 2021, trailed by 12 weeks of NJFLA, which will end on May 20, 2021.

P10. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated the Board of Education appoints Anthony Medaglia to the position of Unaffiliated Leave Replacement Teacher, effective September 29, 2020 until November 15, 2020 at a prorated salary of \$52,620. (Step 1 BA).

P11. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated the Board of Education appoints Maria Miaoulis to the position of Unaffiliated Leave Replacement Classroom Aide, effective September 29, 2020 until February 26, 2021 at a salary as per the RPEA contract- Non-Certificated Classroom Assistant of \$21.00 per hour not to exceed 27.5 hours per week.

P12. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated the Board of Education appoints Keely Coffey to the position of Unaffiliated Leave Replacement Classroom Aide, effective September 29, 2020 until March 31, 2021, at a salary as per the RPEA contract- Certificated Classroom Assistant of \$21.50 per hour not to exceed 27.5 hours per week.

P13. Appointment

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves Simon Grigoryan to the list of Substitute Custodians, effective September 30, 2020 through June 30, 2021 a per diem rate of \$17.00 per hour.

P14. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated, the Board of Education appoints Samara Latronica to the position of 3/5 Speech Language Specialist, for the 2020-2021 School year effective September 21, 2020 at a prorated salary of \$38,322.00 (60% Step 6 Level MA \$63,870.00 no benefits)

P15. Appointment

RESOLVED: on the recommendation of the Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated, the Board of Education appoints Claudia Fermano to the position of Unaffiliated Long-Term Leave Replacement Speech Language Specialist, effective September 16, 2020 until May 30, 2021 at a prorated salary of \$61,370.00 (Step 1 Level MA).

P16. Rescind Appointment

RESOLVED: upon the recommendation of the Superintendent the Board of Education rescinds the approval of Mary Monnachio to the Substitute Teacher list and Substitute School Nurse list effective September 30, 2020.

P17. Student Field Experience

RESOLVED: upon the recommendation of the Superintendent that the Board of Education approve Claudia Allos, a student at Montclair State University studying speech pathology for 35 hours of Field Experience.

P1-P17

Motion _____ Second _____

Finance Resolutions F1-F17

F1. Bills List

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves a second August 2020 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$359,407.47
B. Referendum Account-Fund 30	\$13,505.00
C. Cafeteria- Fund 60	\$602.75
TOTAL PAYMENTS FOR August	
TOTAL DISBURSEMENTS	\$373,515.22

ATTACHEMENT

F2. Bills List

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the September 2020 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$317,880.80
B. Federal Grant – Fund 20	\$400.00
C. Referendum Account-Fund 30	\$1,945.00
D. Debt Service Fund 40	\$79,913.75
E. Cafeteria- Fund 60	\$4,020.73
TOTAL PAYMENTS FOR September	
TOTAL DISBURSEMENTS	\$404,160.28

ATTACHEMENT

F3. Check Run

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of September 2020 with the amounts to be approved at the October 2020 meeting.

F4. Payroll Authorization

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the payroll for August 2020 as follows:

Aug-20	
Fund Gross Payroll	
Fund 10	196,620.51
Fund 20	
Fund 61	
Fund 62	

Total	196,620.51
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F5. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of July, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F6. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of July 2020.

F7. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers July 2020.

F8. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of August, 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F9. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of August 2020.

F10. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers August 2020.

F11. School Physician

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a contract with Dr. Basil Bruno to provide School Physician Services for the school year 2020-2021 at a cost of \$4,000 effective September 10, 2020.

F12. BMI Contract

RESOLVED: upon the recommendation of the Superintendent, the Board approves the renewal of the BMI Benefits Student Accident Policy at a cost of \$3,750.

F13. Lobbyguard Contract

RESOLVED: upon the recommendation of the Superintendent, the Board accepts the quote from Lobbyguard for the visitor access system upgrade at a cost of \$3,200.

F14. Grant

RESOLVED: upon the recommendation of the Superintendent, the Board accepts the Digital Divide grant award of \$36,030 and authorizes the Business Administrator to issue the grant acceptance certification.

F15. AFLAC Contract

RESOLVED: upon the recommendation of the Superintendent, the Board approves an agreement with AFLAC to offer flexible spending accounts to district staff at no cost to the district.

F16. Proximity Learning Program

RESOLVED: upon the recommendation of the Superintendent, the Board approves a contract with Proximity Learning to provide Spanish to Kindergarten to fourth grade at a cost of \$21,250 and two Middle School classes at a cost of \$8,550 to meet state requirements.

F17. Facility Use

RESOLVED, that upon the recommendation of the Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities as well as construction at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Rochelle Park Soccer*	Field Monday through Friday 4PM-8 PM Saturdays 9AM-12PM Sundays 1PM-5PM	September 30, 2020 to November 22, 2020	None

*Dates adjusted from original request and pending review of insurance authorization.

F1-F17

Motion_____ Second_____

IX. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

X. Announcements: The next regular Board of Education meeting will be held on October 27, 2020 at 6:00 P.M. Executive Session and 7:00P.M. for Public Session in the Library/Media Center.

XI. Adjournment Motion_____ Second_____